# Chameleon Security Project – Weekly Team Meeting Agenda & Minutes

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| Date | 22 November 2023 |
| Time | 7 pm |
| Chair | Leon Netto |
| Attendees | Miriam Azmy  Amby Sarrazin Miriam Azmy Hamish Andrew Burnett Ethan Rose Theodore Savvidis Aashrith Gunnichetty Krishna Prasad Adam Sarin |
| Guests | - |
| Apologies | Nathan Tien Le Nguyen Kartik Kaushik |

## Meeting Opening

Start the meeting recording in MS Teams

#### Acknowledgement of Country

*I acknowledge that I am hosting and recording this meeting from the lands of the Wurundjeri Woi-wurrung and Bunurong Boon Wurrung Peoples of the Eastern Kulin who are the Traditional Custodians of the Land, where I am located today. I also acknowledge the Traditional Custodians of the various lands on which you all work today and the Aboriginal and Torres Strait Islander people participating in this meeting. I pay my respects to Elders past, present and emerging and celebrate the diversity of Aboriginal peoples and their ongoing cultures and connections to the lands and waters of Victoria.*

## Main Items

##### Company and project status updates (Where are we?)

* Miriam – The roadmap for security team. Code review for the Chameleon and MOP website.
* Hamish – Updated the hours in log book. Done some upskilling. Done the test for the file inclusion vulnerabilities.
* Amby – Work with Mariam with Web Application Firewall testing. Get the MOP website up and running. Not sure if can be publicly hosted until end of trimester. Audit for secure coding is available.
* Theodore – Finishing the questionnaire for the third party assessments. Get in contact with Aaron. He’s reviewed and draft a report. Look at forced browsing and a chance to upskill on that.
* Ethan – More upskilling on Github and doing work SQL injection and API testing.
* Adam T. – Looking into different policies and doing some research on IP and Privacy policy and IOT policy. Drafted them up and should be done by the end of the week. Looking into the blue team into Incident Response Plan and draft a report and how this will work with the Chameleon.
* Aashrith – Upskilling on vulnerability testing on Chameleon website.
* Leon – Working on the SSL Testing and Decryption report. Upskilling on how to decrypt SSL/TLS traffic.
* Mariam - Been doing firewall testing and helping people with queries. Upload the reports to the Trimester 3 folder in MS or GH links that Mariam shared.
* Adam S. – Joined this week. Been going through all the meetings and went through all the guides in the Getting Started. Started documenting and following the tutorials. Going on Trello Board and assign some tasks.
* Adam S. working on Creating Technical documentation for website.

##### Priorities for the Security team (What are we doing)

* Continue to work on the tasks in the Trello board.
* Team went through all the tasks that they are currently working on
* Doing comparison test for MOP website like we did with Chameleon website. New vs Older version.

##### Meeting Agenda Standing Item: Review the [Trello board](https://trello.com/b/ln6GEN45/melbourne-city)

* If too many tasks are assigned to you, make sure you take your name of the task on Trello and notify the team in MS Teams so that someone else can assign themselves a task.

##### Supports: How can we help one another? What supports do you need? Any risks, issues, blockers, opportunities/ideas to raise and address? Do we need support from the Design, Web Dev or Project Leadership teams? Is everyone happy with their role? Does everyone know what their role is?

* Red Team security testing – Adam S. is looking into this. Document his findings.
* Students can use the report guidelines that Mariam shared for writing reports.
* Trello and GH Security Boards and Repos Mariam is currently working on this and will keep everyone updated. If anyone needs help, reach out to Mariam.
* If anyone if aiming for a HD, the panel presentation Mock is next week. Make sure to get Ontrack tasks done as there are many due. Another group assignment is due the following week and everyone can contribute on what they’ve done. Message Mariam for the template presentation.
* For the workbook, make sure to put the name done. The teaching team has requested this. Make sure to take screenshots of everything you’ve done.
* Make sure to contact Mentors if can’t make it. Everyone’s meeting has been going well. Adam T. has spoken to his mentor has he missed some. Has organised some back up meetings.
* Contact Mukund directly if you need any assistance that requires web dev.

##### Proposal for next rotating chair of team meeting for next week

Hamish Burnett

##### Actions and Next Steps

Continue to work on task and call out if any help is needed.

## Next Meeting Agenda Items (Draft)

* Next Meeting @ 7PM Wednesday 29 November 2023
* Review team structure
* Team progression
* Next meeting chair: Hamish Burnett

## Meeting Minutes

The meeting focused on:

* Team structure
* Documentation & planning
* Trello – setting up the deliverables
* Sprint(s)

## Actions

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| --- | --- | --- | --- | --- |
| Action Item Description | Assigned To | Date Assigned | Date Due | Status |
| Roadmap for the Security Team | Miriam Kassar |  | TBC | In Progress |
| Team to submit Ontrack tasks and evidence by the end of the week | Security Team |  | 26/11/2023 | In Progress |
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